

***Resume of***  
**Nishat Ara**  
**Contact : 01783-546602**

**Contact Address:**

Vill- Jummapara, P.O- Rangpur Sadar  
P.S-Rangpur Cty, Dist-Rangpur  
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**Career Objective**

I want to begin my career within an organization where my education, experience and communication skills will be maximized and I can anticipate making progress in goal oriented performance for the benefit of my team.

**Educational Qualification**

***Bachelor of Science [B.S.C]***

Name of Institution : Lalmonirhat Govt, College  
University : National University  
Group : Botany  
Session : 2019-2020

***Higher Secondary Certificate [HSC]***

Name of Institution : Somaj Kalyan Bidyabithi Rangpur  
Board : Dinajpur  
Group : Science  
Division/GPA : GPA 3.67 (out of 5.00)  
Passing Year : 2018

***Secondary School Certificate [SSC]***

Name of Institution : Begum Rokeya Girls High School, Rangpur  
Board : Dinajpur  
Group : Science  
Division/GPA : GPA 3.89 (out of 5.00)  
Passing Year : 2016

***Language Skills***

- ✓ Bangla: Native
- ✓ English: Near native level in spoken, writing, reading and listening.

### *Personal Information*

Father's Name : Nurul Islam  
Mother's Name : Swapna Begum  
Date of Birth : 21.05.2001  
Marital Status : Unmarried  
Religion : Islam  
Nationality : Bangladeshi  
National ID No : 4214207351  
Permanent Address : Vill- Vobanonder Kuti, P.O- Salmara  
P.S-Nageshwari, Dist- Kurigram  
Gender : Female  
Height : 5 Feet 4 Inch  
Blood Group : A<sup>(+)</sup>ve

### *Computer skills:*

MS Word.  
MS Excel.  
MS Power Point, MS Access & Internet Browsing.  
Traning Certificate

### *Personal Strengths*

Good analytical ability  
Can use initiative constructively in order to overcome in barriers.  
To peruse a career that offer opportunities for self-developments.  
Excellent communication skills like to interact with people.  
Local Market knowledge good networking in local business community  
Responsible, trust workday team player.

### *Reference*

Mst. Nusrat Zahan Assistant Teacher Shibram Prottasha Pre-Cadet School & College, Rangpur Mobile: 01734075881
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### *Declaration*

I do hereby declare that all this statement made above are true, correct and complete to the best of my knowledge.

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(Nishat Ara)

Date: